

LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF ADULT AND CAREER EDUCATION

GUIDELINE NO. 113 (Rev.)
APRIL 23, 2015

SUBJECT: ADULT EDUCATION COURSE FEES FOR ESL, ESL/CITIZENSHIP, ADULT BASIC EDUCATION AND ADULT SECONDARY EDUCATION CLASSES OFFERED BY THE DIVISION OF ADULT AND CAREER EDUCATION

- I. Background
- II. Assessment of Course Fees for ESL and ESL/Citizenship - Discontinued
- III. No assessment of Fees for ABE and ASE Courses
- IV. Sale of Textbooks

I. BACKGROUND

This revision replaces Guideline No. 113, *Adult Education Course Fees for Classes Offered by the Division of Adult and Career Education*, dated December 19, 2013.

The Division of Adult and Career Education has been allowed to collect course fees from students for classes in ESL and ESL/Citizenship by an exception in Education Code 52612(c). The exception expires on July 1, 2015. As per Education code 52612(c), “the governing board of a school district may charge a fee for a class in English and citizenship until July 1, 2015.”

II. ASSESSMENT OF COURSE FEES FOR ESL AND ESL/CITIZENSHIP - DISCONTINUED

Fees for ESL and ESL/Citizenship classes have been discontinued, pursuant to Education Code 52613, which states, “the governing board of a school district shall not impose a charge of any kind for a class in English and citizenship.” The Division of Adult and Career Education service areas shall not assess or collect course fees from students enrolling in ESL or ESL/Citizenship classes that begin on or after July 1, 2015.

No fee is charged for Distance Learning courses. However, students enrolled in Distance Learning are required to leave a deposit for DVD checkout.

III. NO ASSESSMENT OF FEES FOR ABE AND ASE COURSES

The Division of Adult and Career Education does not collect fees for classes in Adult Basic Education (ABE) or Adult Secondary Education (ASE). No fees shall be charged to students who enroll in a course to meet a graduation requirement.

IV. SALE OF TEXTBOOKS

No charge of any kind is required of students in ESL, ESL/Citizenship, ABE, or ASE. Textbooks and instructional materials are furnished without charge for use by students in the classroom. Textbooks and classroom materials may be offered for sale at the school bookstore.

APPROVED:


Donna Brashear, Executive Director

DISTRIBUTION:

All Service Areas and Offices, Division of Adult and Career Education