

**LOS ANGELES UNIFIED SCHOOL DISTRICT
Division of Adult and Career Education**

**BULLETIN NO. 63 (Rev.)
October 21, 1998**

**SUBJECT: 1) ELECTIVE CREDITS IN BASIC EDUCATION AND ESL
2) ENTRANCE TESTING FOR BASIC EDUCATION AND DIPLOMA PLUS**

I. Background

II. Implementation Procedures

This revision replaces the bulletin of the same number issued January 9, 1996. The content has been revised to reflect changes in Division policy or procedure with regard to the use of approved tests for program placement.

I. BACKGROUND

Changes made in the Basic Education and English as a Second Language (ESL) curricula to comply with the California Model Program Standards have affected several practices in the Basic Education, ESL, and high school subjects (Diploma Plus) programs. This bulletin describes current Division policy and practices for the following:

- entrance testing for Basic Education courses,
- requirements for the 8th grade diploma,
- granting of elective high school credit for Basic Education courses,
- granting of elective high school credit for ESL courses,
- minimum reading level for entry into the Diploma Plus program,
- entrance testing for Diploma Plus math program.

II. IMPLEMENTATION PROCEDURES

A. Entrance Testing and Granting of Credits for Basic Education Courses:

1. Approved tests for placement into Basic Education Classes:

Test of Adult Basic Education (TABE) 7/8

- Beginning reading and language arts Level E (2.6 - 4.9)
- Advanced reading and language arts Level M (4.6 - 6.9)
and Level D (6.6 - 8.9)

Adult Basic Learning Examination (ABLE)

- Beginning reading and language arts Level 1 (1.0 - 4.9)
- Advanced reading and language arts Level 2 (5.0 - 8.0)

Mathematics Testing: As low correlation exists between mathematical skills levels measured by TABE or ABE scores and completion of ABE mathematics courses, use of criterion-referenced tests, such as the Diagnostic Survey of General Math I/II Skills, is recommended.

- Beginning Mathematics--Part I of the Diagnostic Survey of General Math I/II Skills
- Advanced Mathematics--Parts I and II of the same test

2. The TABE Locator is recommended as a valuable instrument in determining the appropriate test to be administered. Test administrators should use the level of test appropriate to the student's skill level.

B. Requirements for the 8th grade diploma:

A minimum of 7.5 (not average) on the reading, language, and math portions of the TABE, 7/8, Level D; excluding only the vocabulary and spelling sections.

The social studies requirement may be met by one of the following:

- completion of the school directed Community Service Packet,
- completion of Division developed Social Studies exam,
- completion of a multicultural requirement as developed by school,
- completion of approved social studies coursework.

C. Granting and Posting of high school credits:

1. Basic Education: Up to 30 general elective credits in basic general reading, language arts, and mathematics may be earned in the following increments:

Credits are granted in increments of 5 as students master each course.

Beginning level courses

- Basic Reading-Beginning (53-03-61) 5 credits*
- Basic Language Arts-Beginning (53-03-81) 5 credits
- Basic Math-Beginning (53-03-71)--comprised of whole number computation and problem solving 5 credits

Advanced level courses

- Basic Reading-Advanced (53-03-63) 5 credits**
- Basic Language Arts-Advanced (53-03-83) 5 credits
- Basic Math-Advanced (53-03-73)--comprised of computation and problem solving with fractions, decimals, and measurements and proportion, ratio, and percent. 5 credits

*Students may not receive basic reading or language arts credit if they have previously received credit for ESL levels: beginning low, beginning high, intermediate low, or intermediate high.

**Basic Reading-Advanced may be used as an English elective if the student has achieved the 7.5 reading level upon completion of the course.

2. E.S.L.: Up to 30 elective credits in ESL may be earned as sequenced below:

- | | | |
|---------------------------|------------|-------------|
| • ESL Beginning Low | (50-01-51) | 5 credits* |
| • ESL Beginning High | (50-01-52) | 5 credits* |
| • ESL Intermediate Low | (50-01-53) | 5 credits* |
| • ESL Intermediate High/A | (50-01-54) | 5 credits* |
| • ESL Intermediate High/B | (50-01-55) | 5 credits** |
| • ESL Advanced Low | (50-01-56) | 5 credits** |

or by substituting credits from:

- | | | |
|---------------|------------|-----------|
| • Citizenship | (50-03-51) | 5 credits |
|---------------|------------|-----------|

*Five (5) general elective credits may be granted for each previously completed level **only upon completion** of ESL Intermediate High/A. Students may only receive credit for ESL levels beginning low, beginning high, intermediate low, or intermediate high, **or** for Basic Reading and Basic Language Arts, **not both**.

**Five (5) general elective credits for each level above ESL Intermediate High/B.

D. Minimum Reading Level for Entry into Diploma Plus classes/Program

1. Students may request access to higher level classes. Counseling a student into appropriate basic education classes until he/she achieves the 7.5 levels of reading, language arts, and mathematics is encouraged as a means of ensuring success.
2. A minimum reading level of 7.5 shall be a prerequisite for all students entering high school (Diploma Plus) courses. However, concurrent students may be exempt from the 7.5 reading requirement with the signature of the day school principal or his/her designee.
3. The 7.5 reading level is to be determined by the following approved standardized test: TABE, 7/8, Level D.
4. Placement into Integrated Math program courses (Math Review A, B, C and Integrated Math 1) shall be determined by the Diploma Plus Math Locator Test. Placement into Integrated Math 2, 3, or 4 shall be based on demonstration of competencies in Integrated Math 1 and pre/post test scores.

For assistance, please call: Roger Miller, Supervisor, Adult Counseling Services at (213) 625-6642, or Molly Milner, Supervisor, Adult Academic Instruction at (213)625-6653, or Lonnie Farrell, Supervisor, Adult Basic Education at (213)625-6471.

APPROVED JAMES A. FIGUEROA, Assistant Superintendent

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