

LOS ANGELES UNIFIED SCHOOL DISTRICT
Division of Adult Education, Career and Child Development

BULLETIN NO. 12
January 14, 1993

SUBJECT: ELIGIBLE LEGALIZED ALIEN CONTINUING EDUCATION PROGRAM

- I. Purpose
- II. Background
- III. Guidelines
- IV. Outreach, Placement and Assistance
- V. Eligible Legalized Alien Identification
- VI. Intake and Recording Process
- VII. Reimbursement

I. PURPOSE

The purpose of this bulletin is to assist schools with implementation of the Eligible Legalized Alien Program.

II. BACKGROUND

Aliens who were granted lawful resident status under the Immigration Reform and Control Act are eligible for specially funded educational services. The funds available for these services come from Federal grants called State Legalization Impact Grants (SLIAG), which were distributed to states during the "Amnesty Program."

Limited residual SLIAG funds remain available at the state level to reimburse schools for costs directly related to continuing educational services for Eligible Legalized Aliens (ELAs).

The District will be reimbursed for service to eligible ELAs enrolled after July 1, 1992.

III. GUIDELINES

1. ELA reimbursement funding is not a grant of funds. It is a capped account established at the state level against which claims may be made. As schools properly identify eligible ELA students and verify hours of attendance, claims will be submitted to the state for reimbursement.
2. Reimbursement may be claimed for ELAs attending a broad spectrum of classes including ESL, citizenship, literacy, parent education and Diploma Plus. ELAs attending vocational classes may not be counted.
ELAs attending VESL classes may be counted only if the VESL class is funded through regular adult education monies. VESL classes funded through ROC/ROP are vocational classes; therefore attendance generated by ELAs attending those classes is not reimbursable.
3. ELA funding is not available for the purchase of equipment. Because it is anticipated that the 1992-93 school year will be the last year of funding, the State Department of Education will not approve equipment purchases.

IV. OUT REACH, PLACEMENT AND ASSISTANCE

Because the Immigration Reform and Control Act's intent is the naturalization of previously undocumented aliens, the State Department of Education and the division will be conducting outreach programs aimed at helping ELAs with the naturalization process while they remain eligible for SLIAG funding. Schools should realize an increase in inquires and enrollment as a result of the State and Division outreach efforts.

Returning students should be counseled and enrolled in classes most appropriate to facilitating the goal of naturalization, i.e. ESL, Citizenship, The Naturalization Process.

When appropriate, schools will assist students in filling out their "Petition for Naturalization ," and refer them to the Division's "Citizenship Test Center," 3670 Wilshire Boulevard, Suite 312.

V. ELIGIBLE LEGALIZED ALIEN IDENTIFICATION

Critical to the reimbursement process is the proper identification of ELAs. For educational reimbursement purposes an Eligible Legalized Alien is defined as a person who meets ALL of the following criteria:

1. Can prove Resident Alien or Temporary Resident status granted under the Immigration Reform and Control Act,
2. Remains within a 5 year window of eligibility for educational services starting with his or her date of adjudication to Temporary Resident status,
3. Has had fewer than 3 years of public education in the United States.

Temporary residents should not be provided ESL classes under SLIAG if their card has expired, and there are no current extensions. Individuals who have received permanent or alien resident status (I 551) may continue to receive service only within 5 years of the date of adjudication to temporary residence status, as shown on the back of the I-551 card and if they have completed fewer than 3 years of public education in the United States.

VI. INTAKE AND RECORDING PROCESS

All ELAs must be re-identified in order to be eligible. No students in the computer or in current manual files are to be assumed eligible without re-verification. Because of previous confusion as to student eligibility as well as discrepancies in the recording of "A" numbers, schools are directed not to use their current data base for the 1992-1993 school year. This information is to be retained, however, for an anticipated Federal Audit of school years 1987-88, 1988-89, 1989-90, and 1991-92.

Eligibility may be verified as follows:

1. Students will be interviewed on an individual basis. The interviewer will establish whether each student qualifies under IV above, and will complete an ELA profile form for each eligible student.
2. A photocopy of the ELAs Resident Alien or Temporary Resident card will be attached to the ELA profile form as required by the State Department of Education.
3. The interviewer will sign the ELA profile form, place the original in the student file and send a copy to Third Street Annex, Amnesty Office, so that the information may be forwarded to the federal data bank for verification.
4. Students not eligible for SLIAG funding will be counted as regular adults. ELAs still needing their "Certificate of Satisfactory Pursuit" must be given immediate priority of service.

VII. REIMBURSEMENT

1. Schools will record hours of attendance generated by eligible ELAs on their statisticals. ELAs are subject to federal data bank verification.
2. Schools will follow up on students found to be ineligible by checking for errors in the interview process. Unreimbursed ELA attendance will be recorded in the regular adult funding column on the revised statistical.
3. Schools will use budget Services Form #51.10 (Rev. 1/93) to report enrollments and hours of attendance for ELAs.
4. Statisticals should be revised back to July 1, 1992 to capture ELA enrollments and attendance.

For assistance, please telephone Ed Morris, Teacher Advisor, Amnesty Office (213)625-4632.

APPROVED: **JAMES A. FIGUEROA, Assistant Superintendent**
 Division of Adult Education, Career and Child Development

DISTRIBUTION: **Schools and Offices, Division of Adult Education, Career and Child Development**

[Search For Another DACE Bulletin](#)

[DACE Home Page](#)