

**LOS ANGELES UNIFIED SCHOOL DISTRICT
Division of Adult and Career Education**

**BULLETIN NO. 46
January 13, 1999**

**SUBJECT: ILLNESS PAY FOR ADULT SCHOOLS /CENTERS
"Z" BASIS (STATUS 3) ASSIGNMENTS**

I. BACKGROUND INFORMATION

In an effort to increase ADA, some categorically and/or District funded programs are offered by the Division of Adult and Career Education outside of the regular "C" basis schedule. These assignments are reported as "Z" basis, status 3.

II. GUIDELINES

The Division of Adult and Career Education has established the following guidelines for allowing illness pay for "Z" basis (status 3) assignments:

- A. Teachers who accept a "Z" basis, status 3 assignment, work at least the first day of the assignment, and then become ill will be paid for the day(s) of illness if they bring an absence verification from their doctor.
- B. Teachers who accept a "Z" basis, status 3 assignment and then do not report to work on the first day of the assignment due to illness will not be paid for that assignment.

For assistance, please call Roberta Nathanson, Coordinator, Adult Personnel, at 213-625-6659.

APPROVED: James A. Figueroa, Assistant Superintendent

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