

**Los Angeles Unified School District**  
**Human Resources Division—Adult Salary Allocation Unit**  
Step Advancement Application Deadlines

**June**  
**15**

Teachers may be eligible for step advancement if:

- Have worked a minimum of 734 hours in current school year
- Have completed 30 hours of staff development verification in the current school year
- Have Submitted Application for Step Advancement form by June 15 to: **Adult Education Salary Allocation**

**April**  
**15**

Teachers may be eligible to combine two consecutive school years for step advancement if:

- Have not worked a minimum of 734 hours in current year
- Have submitted the Application for Step Advancement form by April 15 of the first year in which two consecutive school years will be used to: **Adult Education Salary Allocation**
- Will complete 30 hours of staff development verification in the first or the second year of the two consecutive school years.

**Questions?**

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**link to the salary table**

<http://achieve.lausd.net/Page/4304>

**link to forms**

<http://achieve.lausd.net/Page/1540>

**link to the requirements for step advances**

<http://achieve.lausd.net/Page/4361>