

**Division of Adult and
Occupational Education**

**BULLETIN NO. 78
August 26, 1988
Attachment**

INTER-OFFICE CORRESPONDENCE
Los Angeles Unified School District

TO: Administrator
School Operations - D.A.O.E.
Third Street Annex - Room 201

Date

FROM: _____ / _____
Principal School

SUBJECT: VERIFICATION OF JOINT REVIEW OF GUIDELINES COVERING CHANGING OF ADULT
PRINCIPALSHIP

This is to verify that the document, Changing the Adult Principalship--A Guide for Effective Transition of Leadership, was jointly reviewed and that each item was initialed. The document is on file for review in the principal's office at the above school as noted.

(Incoming) Principal's Signature Date

(Outgoing) Principal's Signature Date

School / Center