

DENTAL ASSISTING/1 (180 Hours)

Course No.: 76-35-53

COMPETENCY CHECKLIST

Student Name _____

Teacher Name _____ School Site _____

Start Date _____ Completion Date _____ Certificate Date _____

Teacher Signature _____ Student Signature _____

(Signature verifies completion of course competencies)

A. ORIENTATION AND SAFETY (5 hrs)

- _____ 1. Scope and purpose of course
- _____ 2. Course content as part of Linked Learning
- _____ 3. Classroom policies and procedures
- _____ 4. Industry jobs that impact dental assistants
- _____ 5. Promoting gender equity/non-trad
- _____ 6. CDCA-DBC policies & requirements
- _____ 7. Mission of ADA/CDA/DANB
- _____ 8. Cal/OSHA laws governing dental assistants
- _____ 9. EPA legislation on health & medical practices
- _____ 10. Hazardous materials removal/EPA standards
- _____ 11. Class/work first aid/emergency procedures
- _____ 12. Responsibility to insure a safe workplace
- _____ 13. Pass safety test with 100% accuracy

B. COMMUNICATION SKILLS (5 hrs)

- _____ 1. Define communication
- _____ 2. Stages of communication process
- _____ 3. Removing barriers in communication
- _____ 4. Demo communications with patient/peers

C. DENTAL SPECIALIZATIONS (3 hrs)

- _____ 1. Define and list educational requirements
- _____ 2. Dental assistant role in specialized dentistry
- _____ 3. Career path to particular specialization

D. DENTAL HEALTH TEAM (2 hrs)

- _____ 1. Members of a dental health team
- _____ 2. Tasks/direct & indirect supervision

E. LEGAL AND ETHICAL ISSUES (5 hrs)

- _____ 1. Define listed terms related to dental practice
- _____ 2. Legal/ethical guidelines in dentistry
- _____ 3. Maintaining accurate patient records

F. COMPLIANCE ISSUES (5 hrs)

- _____ 1. Define listed terms related to topic
- _____ 2. Policies/procedures to avoid fraud & abuse

- _____ 3. Economic impact of fraud on society
- _____ 4. Analyze three cases: fraud or corrective action

G. HEAD AND NECK ANATOMY (15 hrs)

- _____ 1. Identify bones and structure of head/neck
- _____ 2. Mastication & structures of human dentition
- _____ 3. Lymphatic system and dental physiology
- _____ 4. Diagram head/neck & label salivary glands

H. DENTAL NOMENCLATURE (20 hrs)

- _____ 1. Define listed prefixes and suffixes
- _____ 2. Define dental terminology
- _____ 3. Abbreviate dental terms

I. DENTAL ANATOMY (15 hrs)

- _____ 1. Define listed terms related to topic
- _____ 2. Identify/describe listed dental items
- _____ 3. Diagram/label parts of each tooth

J. DENTAL PATHOLOGY (10 hrs)

- _____ 1. Define items related to topic
- _____ 2. Dental diseases and disorders
- _____ 3. Warning signs/preventative care
- _____ 4. Oral manifestations of diseases/disorders

K. MICROBIOLOGY AND DENTAL INFECTION CONTROL (15hrs)

- _____ 1. Define listed terms related to topic
- _____ 2. Discuss oral disease and infection control
- _____ 3. Demo listed techniques related to topic

L. PHARMACOLOGY (10 hrs)

- _____ 1. Define pharmacology/analgesic
- _____ 2. Laws that control drugs and their use
- _____ 3. Organization of the PDR

M. ANESTHESIOLOGY (10 hrs)

- _____ 1. Define listed terms related to topic

- _____ 2. Discuss listed items related to anesthetics
- _____ 3. Demo use of patient monitoring sensors

N. NUTRITION AND DENTAL HEALTH (15 hrs)

- _____ 1. Define listed terms related to topic
- _____ 2. Role of balanced diet in good health
- _____ 3. The importance of listed items to topic
- _____ 4. Proper oral care/nutrition

O. DENTAL LAB MATERIALS & PROCEDURES (45 hrs)

- _____ 1. Identify dental lab materials
- _____ 2. Demo listed lab techniques/procedures