

**LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF ADULT AND CAREER EDUCATION
SAFETY TEST FOR COMPUTER AIDED DESIGN PROGRAM**

School: _____ Industry Sector: Engineering & Architecture

Class: _____ Date: _____

Teacher: _____ Room: _____
(Please Print)

Your Name: _____ Phone: _____
(Last) (First)

Date of Birth: _____ Age: _____ Email: _____

Address: _____
(Street) (City) (Zip)

In Case of Accident, Notify: _____ Phone: _____

To the Student:

These instructions are an important part of training in the Computer Aided Design program. All members of the class must observe safety rules and precautions. Habits of carelessness or of failure to follow these rules are sufficient cause for dismissal from the class.

All students are required to learn these safety rules as part of the Computer Aided Design program. Additional specific safety instructions are taught in the classroom about the various operation of machines and other workplace equipment.

All students will be required to pass this safety examination with 100% accuracy and to sign the back page of this examination indicating that you have received these instructions.

This test must be on file in the school records for 5 years.

Directions: Mark "T" for true if the following statements are completely true or "F" for false if any part of the statement is untrue. The first statement will serve as an example:

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 0. Most accidents in the classroom are due to unsafe acts by people. | T |
| 1. All classroom injuries and accidents must be reported to the teacher immediately. | _____ |
| 2. The school elevator may be used during an emergency such as fire or earthquake. | _____ |
| 3. It is permissible to store heavy items on top of file cabinets and bookcases as long as nothing is stored within 18" of the sprinkler system. | _____ |
| 4. Objects or materials must be passed carefully to or at another student. | _____ |
| 5. You may lift or carry heavy boxes or equipment in school less than 25 lbs. using proper lifting techniques. | _____ |
| 6. Any frayed cord or even the slightest shock or spark from electrical wire or connections must be reported to the instructor immediately. | _____ |
| 7. When broken tools or an unsafe classroom condition are found, or a machine needs repair, it is permissible to make the needed repair and then report the condition to the instructor. | _____ |

8. Smoking on school campus is a violation of District rules and the Health Code. _____
9. Hands must be dry when handling any electrical equipment. _____
10. All four legs/wheels of the chair must be on the floor. Tilting back can cause the loss of balance. _____
11. No fluids/drinks of any kind are to be located next to computers or electrical equipment of any sort. _____
12. All fluids/drinks are to be consumed outside the classroom or to be placed on the rear tables away from power strips and plugs to prevent injury from electrocution. _____
13. No student is to do maintenance on any computer or piece of electrical equipment in the classroom. _____
14. All students must bring immediately to the instructor's attention any defect of hazard in the classroom when discovered. _____
15. Electrical/fire hazards actual or perceived are to be communicated to the instructor immediately. _____
16. In the presence of fire use common sense concepts in protecting life and limb. Use fire extinguishers provided in the classroom for their specific intended usage. _____
17. Earthquakes – We observe the duck and cover protocol, and after the quake leave the classroom when instructed to do so. Attendance roll will be retaken in the assembly area after evacuating the classroom. _____
18. Lock-down, if the campus declares a lock-down situation the classroom doors will be closed and locked, those students in the classroom are to remain there until authorized to leave. Those out of the classroom should remain where they are until security comes to move you to safety. _____
19. No running in the classroom at any time, no horse play whatsoever. _____
20. Observe all floor conditions for slip and fall condition if present. If any are found call the instructor to notify condition to facilities. _____
21. Think and act safety at all times. Obey the safety rules, wear proper clothing, and operate only the equipment you authorized to use. Report any injury to your instructor. _____
22. In a job or general industry employment condition; is it acceptable to bring food and drink to a job interview. _____
23. Reporting to work loose clothing, working near powered machinery, is this a safe thing to do. _____
24. Safety equipment at a work or construction site is optional and left to the individual to decide. _____
25. Smoking near flammable materials, or in confined spaces is an acceptable practice. _____
26. Coming ready and prepared for work by wearing appropriate clothing presents a conscious unspoken statement to an employer that the maximum effort will be given by an employee. _____

Student

THIS IS TO CERTIFY that I have received instructions on safety precautions in my _____ class.

The teacher demonstrated to me how to use tools, equipment and chemicals safely and correctly. I will observe all safety precautions. If ever in doubt regarding any operations, I will obtain the necessary information from my teacher.

(Student Signature)

(Date)

Instructor

THIS IS TO CERTIFY that

(name of student)

has been given safety instructions in my class.

I demonstrated the proper use of tools, equipment and chemicals in the class and this student passed this written safety test with 100% accuracy.

(Teacher Signature)

(Date)